

2022

Recruitment Pack 2022-2023

TORRIANO
PRIMARY SCHOOL



Torriano Primary School. Torriano Avenue, London, NW5 2SJ
Ph. 02074240202

Vacancy for Music Teacher

Contract type: Fixed Term Maternity Cover 0.6
Contract Duration: January 2023 – December 2023
Salary: Main Pay Scale

Torriano is an outstanding two form entry Kentish Town primary school, in the borough of Camden. We are a happy, ambitious and inclusive school, who serve a vibrant and diverse community. As a Rights Respecting School, children's rights and active citizenship are placed at the core of our ethos and values. We are committed to being an anti-racist organisation, promoting racial and gender equality. We believe in a diverse staff body to truly reflect our community and enrich our children's educational experiences. Torriano Primary is working in an exciting federation with **Brecknock Primary School**, Camden. Together, we share a vision to ensure that children achieve the highest standards academically and socially. They are taught in a way which challenges their thinking, simulates their interests and promotes active citizenship.

As one of the UK's leading arts-rich schools, Torriano highly values music and performing arts. We offer an enriched curriculum where the children's heritage is celebrated. This broad and accessible curriculum shows students how important music is within the world we live in today. We have a committed federation performing arts team who collaborate for orchestra, band and choir.

The Executive Headteacher and Head of School are seeking to appoint a dedicated and dynamic music teacher to join our team for 3 days each week. We require an ambitious and excellent music teacher, who has a good understanding of the primary music national curriculum. They will be passionate about improving the life chances for the children in our community, teaching children from Nursery to Year 6. The successful candidate will be a skilled musician, committed team player, determined to make a positive difference.

We would welcome applications from QTS and non-QTS candidates.

We offer:

- Enthusiastic, hardworking and responsive children who love learning
- A vibrant music department which collaborates closely with the performing arts team across the federation with Brecknock Primary School
- A strong commitment to the arts working with Artists in Residents and performing arts experts across the federation.
- A dedicated performing arts building with a large space to teach music lessons
- Passionate, caring and dedicated staff
- The opportunity to work in a Gold Rights Respecting school, with a deep commitment to global education
- Lead school for Oracy, Maths mastery and STEAM education, with an award winning science lab and a radio station where music performances can be recorded and published.
- A commitment to staff development and research based learning with excellent curriculum CPD opportunities within the Brecknock and Torriano Federation, Camden Learning, and other national networks.
- A caring school with a commitment to the DfE Education Staff Wellbeing Charter.
- A member of the Camden Anti-Racist Hub, focusing on decolonising the curriculum.

In return we ask for someone who:

- Is an ambitious, flexible music teacher who has knowledge of the primary music national curriculum.
- Is able to inspire and motivate pupils and colleagues.
- Values partnerships with parents and the wider community.
- Is committed to obtaining high standards of achievement and behaviour.
- Has vision, energy and enthusiasm for making learning exciting.
- Is committed to your own professional development and the development of others.

Visits to the school are encouraged and most welcome by appointment. Please contact the School Office to arrange a time on: **020 7424 0202** or via email: admin@torriano.camden.sch.uk

To apply for the post, an application pack can be obtained by request using the details above.
Completed applications to be emailed to: admin@torriano.camden.sch.uk

Closing date for applications: Wednesday 30th November 2022

Shortlisting: Thursday 1st December 2022 (only shortlisted candidates will be notified)

Interviews: Week commencing 5th December

Torriano Primary School is committed to safeguarding and promoting the welfare of children and young people, and expect all staff and volunteers to share this commitment. An enhanced DBS (Disclosure and Barring Service) with barred list check will be required. All posts are subject to satisfactory references, medical clearances and proof of legal working in accordance with the Asylum and Immigration Act 1996.

The school is committed to the principles of equal opportunities for all in terms of service provision and employment.



JOB DESCRIPTION – Music Teacher (PPA)

Post Title: Music Teacher

Level: Mainscale

Salary: M3-M6

Responsible to: All staff are responsible to the Head of School and Executive Headteacher
Your immediate teaching responsibility is to the relevant Leader of Learning

Responsible for: Own Teaching Assistant and any other relevant support staff.

Generic responsibilities

- To plan and deliver stimulating and interesting learning based on the primary national curriculum for music.
- To be responsible for the on-going review of the academies music curriculum.
- To work effectively to ensure that there is progression across the year groups.
- To take every opportunity of developing children's basic social and educational skills and to assist in the development in their listening and speaking skills.
- To plan for a range of abilities so that all children reach their potential.
- To lead and implement music strategies throughout the school.
- To ensure that all equipment is organised and accessible to children so that it encourages independent learning.
- To maintain assessment records as specified by the school assessment policy.
- To manage Teaching Assistants in the music learning environment and to monitor tasks they are expected to undertake.
- To contribute to wider curriculum activities across the school.
- To support in the planning and delivery of musical productions.
- To liaise with the wider community to promote outside opportunities for pupils.

Principal Accountabilities

The music teacher will work within the framework of:

- national legislation, including School Teachers Pay & Conditions;
- school policies and guidelines on the curriculum and school organisation;
- LA policies and guidelines, in particular those relating to curricular aims and principles, and to race and gender equality

The music teacher will

- support the school's aims and vision.
- Work as part of a team to plan, implement and assess the Torriano Primary School curriculum, in line with school policy and practice

PERSON SPECIFICATION – Music Teacher

The candidates are required to address the selection criteria in their letter of application. Candidates must show **evidence** of the following criteria which will be used as part of the selection procedure:

Category	Essential
Qualification and Experience.	<ul style="list-style-type: none">• Qualified Teacher Status or relevant experience
Essential skills and abilities:	<ul style="list-style-type: none">• Current experience as an outstanding Music Teacher.• Proven and successful track record of raising attainment in music.• Experience of assessing pupil progress in music.• Understanding of effective strategies for maintaining high standards of behaviour.
Professional Skills and Abilities:	<ul style="list-style-type: none">• Ability to plan lessons effectively for all pupils, working with federation partner music teachers.• Evidence of strong music teaching to provide a model of good practice for others.• The ability to work as a team.• Ability to work on own initiative and be proactive.• A commitment to raising standards through monitoring, evaluating and reporting effectively to the leadership team.• The ability to relate to and communicate effectively with parents and carers.• Confident in specialist area to be able to hold extra-curricular music clubs.
Personal Qualities	<ul style="list-style-type: none">• Commitment to the school's CPD opportunities, and own personal development.• Excellent communication, organisational and interpersonal skills with both adults and children.• Flexibility, drive, energy and enthusiasm.• Approachable and sensitive and the willingness to find solutions.• Excellent record of personal attendance and punctuality.
Equality Policies	<ul style="list-style-type: none">• Commitment to implementing the school policies on race, gender, disability and equality both in the curriculum and the school organisation.

The Selection Process in Detail

Application Deadline

Completed application forms must be **received by 12 noon, Wednesday 30th November 2022**

To do this:

- Apply online at <https://camdenlearning.org.uk/jobs/> or via the TES website.
- Email documents to admin@torriano.camden.sch.uk or
- Post or hand-deliver documents to Torriano Primary School, Torriano Avenue, NW5 2SJ **marked Teaching Post Application**

Completing Your Application

Candidates are asked to complete all the standard information required on the application form addressing all of the essential criteria on the person specification in turn. Reference should also be made to any of the desirable criteria.

Visits

Visits to the school are encouraged, outside of school time, and can be organised by contacting the school office on 020 7424 0202.

References

Candidates are advised that references will be taken up immediately after shortlisting. Candidates are asked to ensure that their referees are notified of the need to respond within the timescale set. In all cases at least one professional reference is required.

Safeguarding children

Prior to appointment, formal checks will be made in accordance with the current statutory requirements relating to child protection.

The post will be offered subject to satisfactory completion of pre-employment checks.

Interview Process

In order to make our recruitment process as effective as possible, we will follow the procedure outlined below:

- All candidates are asked to prepare a **20 minute teaching session with a specified year group**, which will be observed. The focus of this will be on candidates' skills when working with pupils – such as pace, questioning, musicianship, interactive learning strategies, pupil engagement and classroom management skills.
- Following this, there will be a panel interview (lasting approximately 30 minutes), including a discussion about the observed lesson.

London Borough of Camden



Please complete in type or black ink and refer to guidance notes.

Confidential

Return completed form to:

Torriano School, Torriano Avenue, NW5 2SJ or email admin@torriano.camden.sch.uk

Applicant or employee no :	Job reference no :
Post applied for :	
Where did you see this post advertised:	

PART A PERSONAL DETAILS (use block letters)

Last Name:	Home tel. no :
First Name:	Daytime tel. no :
Title:	Mobile phone no :
Current Address :	
Email address :	

Are you applying for this post as a job share? YES NO

Do you require a work permit (please refer to guidance notes)? YES NO

PART B EMPLOYMENT HISTORY, RELEVANT SKILLS & EXPERIENCE

Please tell us about all jobs, both full and part time, you have had since leaving secondary education, including voluntary or unpaid work. Starting with your most recent include details of leaving reasons and periods when you did not work. Continue on a separate sheet if necessary.

Name and address of present or most recent employer :	
Job Title :	Basic Salary:
Basic salary :	

Date started :	Until:
Until :	
Brief description of duties :	

From: "mmyy"	To: "mmyy"	FT/PT	Employer's name and address	Job title, brief description of duties and reason for leaving

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PART C EDUCATION, QUALIFICATIONS AND TRAINING

Please give brief details of courses attended and examination results.

Secondary, further and professional education and qualifications

Education establishment attended	Date	Examination/Results

Other training courses attended (including short, in-service training)

Course title, level, results (if appropriate)	Date

Membership of professional bodies (including registration numbers)

(Teachers only) DfES no :		(Social Workers only) GSCC registration no :	
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EXPERIENCE/RELEVANT SKILLS/FURTHER INFORMATION

Please state how your experience, skills, abilities and achievements to date would make you a suitable candidate for this post. Include details of any relevant unpaid or voluntary work. Please continue/attach a separate sheet if necessary.

PART D REFERENCES

Personal references will not be accepted.

We will approach your last two employers, or your employers for the last five years (whichever is the longer), for references. Please provide contact details for all referees as required, one of which must be your current employer.

If you have not been employed please give the name of the head of education or training establishment and/or the manager of a voluntary group for whom you have worked.

A referee will normally be approached when/if a conditional offer is made.

Name :	Job Title:
Address :	
Email :	
Telephone no :	Fax No.
Name :	Job Title:
Address :	
Email :	
Telephone:	

PART E RELATIVES/OTHER INTERESTS

Canvassing of Councillors or officers in relation to this appointment will disqualify you.

Are you related to a Councillor/employee of the Council or Governor of the school to which you are applying?	Yes		No	
If yes, please give brief details :				
If appointed, do you have any business and/or financial interests which might conflict with the duties of this post?	Yes		No	
If yes, please give brief details :				
Have you left the employment of the London Borough of Camden in the last two years by reason of redundancy?	Yes		No	

PART F CRIMINAL RECORDS DISCLOSURE

Criminal record disclosure for safeguarding roles with Regulated Activity

The amendments to the Exceptions Order 1975 (2013) provide that certain spent convictions and cautions are 'protected' and are not subject to disclosure by the applicant to the prospective employer and should not be taken into account by the prospective employer during the recruitment process.

Guidance and criteria on the filtering of these cautions and convictions can be found at the Disclosure and Barring Service website: www.gov.uk/government/organisations/disclosure-and-barring-service/series/dbs-filtering-guidance

Before answering the question below you will need to visit the website above, (or contact the DBS on 0870 909 0811), to determine whether or not there are matters you may need to disclose.

Do you appear on a barred list prohibiting you from working with children or vulnerable adults?

Children barred list	Yes		No	
Vulnerable Adults barred list	Yes		No	

Do you have any unspent or spent criminal convictions, cautions, reprimands and final warnings or outstanding criminal charges against you? Yes - No

Have you ever been known by any other names? If yes, you must complete the full name(s):

Surnames:			
Forenames:			
From:		To:	

NOTE: You will also be asked to give full details of any previous names you have held when you complete a DBS application if you are the successful applicant. This will be in compliance with the [DBS Code of Practice](#).

Withholding criminal record information may lead to the withdrawal of an offer of employment or, if following appointment, to disciplinary action which may result in dismissal.

PART G PREVENTION AND DETECTION OF FRAUD

We have a duty to protect public funds. We may use the information you have provided on this form for the prevention and detection of fraud. We may also share this information with other bodies administering public funds solely for these purposes.

PART H DECLARATION

I declare that the information supplied as part of my application is true and complete, and for any of this information to be checked and verified. I understand that any deliberate omission, falsification or misrepresentation as part of my application may be grounds for rejecting my application or should the discovery occur following appointment, termination of my employment.

Signed:

Date:

London Borough of Camden

The London Borough of Camden is committed to equality and diversity in employment. In order to monitor and ensure the effectiveness of this, all applicants are asked to provide the following information. Any information given will be treated in the strictest confidence, and will be used solely for the purposes of monitoring.

This part of the form will be separated from the rest of your Job Application Form upon receipt and will not be considered as part of the short listing or appointment process.

What is your gender?

Male		Female	
Date of Birth			

Disability:

Under the terms of the Disability Discrimination Act 1995 'a person has a disability if he/she has a physical or mental impairment which has a substantial and long-term adverse effect on his/her ability to carry out normal day to day activities'. Individuals with the following conditions can now automatically be classified as having a disability: HIV, cancer, multiple sclerosis, severe disfigurements, certified blindness or partial sightedness.

Do you consider yourself to have a disability as defined above?			
Yes		No	

What is your ethnic group? Please tick (✓)

Our ethnic background describes how we think of ourselves. Ethnic background is not the same as nationality or country of birth. The groups listed below reflect the largest ethnic groups in Camden. You are asked to choose the ethnic group that is closest to how you see yourself and specify a more specific group if you wish.

White:

Albanian (excluding Kosovan)			
Greek or Greek Cypriot			
Kosovan			
Turkish or Turkish Cypriot			
White British		White Irish	
Any other White background, please specify:			

Asian:

Bangladeshi			
Indian		Pakistani	
Any other Asian background, please specify:			

Chinese or other ethnic group:

Chinese	
Any other group, please specify:	

Mixed:

White and African	
White and Asian	
White and Caribbean	
Any other Mixed background, please specify:	

Black:

African Congolese		African Nigerian	
African Somalian		Black Caribbean	
Any other African background, please specify:			
Any other Black background, please specify:			